



Shames Mountain

School Group Program Information

2025-2026

BOOKING CONFIRMATION:

On the Booking Confirmation Form we need the following:

- Total number of students in your group. This can be an approx. for now
- Total number of BEGINNER Skiing and/or Snowboarding participants
- Total number of participants who will be Tubing and/or Snowshoeing. Students can have the option of Tubing, Snowshoeing & Skiing/Snowboarding OR Tubing and Snowshoeing (one activity in morning & other activity in afternoon) OR Tubing Only OR Snowshoeing Only.
- All School Contact information
- How you are arriving to the Mountain. If by Bus, we will need this information, so we can set up a spot for parking if the Bus stays.

Once we receive your Booking Confirmation (sooner than later), you will be charged a Booking Deposit amount of \$225 prior to your visit to the mountain. This amount will be applied to your final invoice as a credit. If you cancel after our 48-hour Cancellation Policy, your deposit will be forfeited.

PARTICIPANT SIGN-UP FORM & WAIVER

All students, teachers/coordinators, and chaperones ***must Read*** and complete a Participant Sign-up Form & Waiver. The Participant Sign-up Form & Waiver must be Read and Completed in Full with the Waiver signed by the participants Parent/Legal Guardian if the participant is under the age of 19. Students that do not have a completed and signed Participant Sign-up Form & Waiver will not be allowed to participate.

Teachers/coordinators, please print a copy of this form for each participant, including all teachers/coordinators, and chaperones in your School Group. The Participant Sign-up Form & Waiver is completed and signed by a parent/guardian; they are then returned to the Teacher/Coordinator in a timely manner so that information from these forms can be put onto the Online Participant Spreadsheet. ***For legal purposes, all completed Participant Sign-Up Form & Waiver must be delivered to the Rental Shop on the day of your visit.***

PARTICIPANT SPREADSHEET

An online form for each of your group's visits will be provided in your email. Please use the form created for each pre-booked date. ***Please Note:*** Using a previous form(s) does not allow us to create accurate invoices. Enter all information from the Student Participant Sign-up Form & Waiver into the online Participant Spreadsheet.

Please ensure that we receive your Online Participant Spreadsheet with all the information, from the Student Participant Sign-up Form, ***at least 14 days before your visit.*** By doing so this allows us the time to organize instructors and rental equipment. We require an Online Participant Spreadsheet for Tubing and/or Snowshoeing also.

At the bottom of the Online Participant Spreadsheet there is a tab for the Chaperone information, please make sure that all Chaperones information is listed on this Spreadsheet. Those who are listed on this online spreadsheet will receive a Free Ticket* & Rental** for the day (if needed). Those who don't have their name on the spreadsheet will need to pay for their Ticket* & Rental** at the Group Price, on the day of. *Ticket could be Lift, Tubing or Snowshoeing Trail ** Rental could be Ski/snowboard gear, Snowshoes.

Any changes to the Participant Spreadsheet must be made 48hrs prior to your scheduled School Program date.

NORTHERN SNOW ANGELS PROGRAM

Supported by:



The Northern Snow Angel Program is available to all School Groups across the Northwest Region.

Please fill out the Northern Snow Angel Application with the number of Students needing assistance. Let us know if you want to include Lunch or not. You also have the option of choosing Tubing and/or Snowshoeing.

Due to limited funds in our Snow Angels Program, all funds we have received will be spread out for all schools to use.

METHOD OF PAYMENT

A **Booking Fee** of \$225 will be required once we have received your Booking Confirmation Form and prior to your first booked date. This amount will be applied as a Credit against your Final Invoice. School Cheque or a Credit Card (Visa, MasterCard) are preferred methods of Payment. Please make cheques payable to My Mountain Co-op or you can call our School Booking Representative, April, at 778-634-2585 when making a credit card payment. If you cancel after our 48-hour Cancellation Policy, your Booking Fee Deposit will be forfeited.

Payment will be due no later than 30 days from receipt of your Final Invoice.

Please Note: Gift Cards & Book of 12 Vouchers will **NOT** be accepted as payment. Each student will be charged the printed prices regardless of age.

CANCELLATION POLICY

Our daily intake of students in our School Group Program (Skiing, Snowboarding, Tubing & Snowshoeing) is limited. For Skiing and Snowboarding, all rentals and instructors are pre-arranged prior to your arrival. It is therefore very important to contact us by phone (778-634-2585) or email (admin@shamesmtn.ca) **at least 48 hours in advance** if you are not coming or there is a difference in numbers. **If we do not receive the 48 hours in advance for cancelling your School Trip your Booking Fee will be forfeited.**

LESSONS AND LIFT POLICIES for Skiing & Snowboarding

In the interest and safety of all students, it is mandatory that all students receive a lesson.

All lessons start and end at the Meeting Place outside the rental shop, and lessons last at least 1.5 hours. The instructors may give the students breaks or split them into smaller groups if necessary.

All students must pass the "**C Test**" before riding the chairlift (**C = Chair**). An instructor will be on the Bunny Hill at the C-Test Course between 9am and 10am to evaluate students. Students will take the Green Carpet Lift to the top of the Bunny Hill and ski/board through the course when the instructor is watching. Students will be given a Chairlift ticket if they demonstrate that they can safely turn both directions, stop, and get up when they fall.

Beginner skiers and snowboarders will be given a ticket to ride the Green Carpet Lift on the Bunny Hill. These tickets will only scan as valid at the appropriate lift.

Beginner lessons start at 10am, and Intermediate/Advanced lessons start at 12:30 pm. Instructors may give their beginner students a "**C**" after the morning lesson – please ask at the rental shop if you would like a student to be evaluated.

TUBING & SNOWSHOEING

Both our **Tubing & Snowshoeing Programs** are available as a Standalone product for all **Grade K – 12**. These programs are also available as an Option with our Skiing/Snowboarding Program, **OR** you can go Tubing in the Morning and Snowshoeing in the afternoon.

We require a minimum of 15 students to book. If you don't have enough to meet the minimum, you will be charged the flat rate of \$225.

Tubing:

- Tubes can be shared amongst your students, but each student must have a valid Tubing Ticket on them.
- Ski boots are not permitted to be worn while tubing due to safety reasons.
- Unsafe conduct will result in the removal of your tubing lift ticket without a refund.
- Each person must ride in their own tube regardless of age.
- No riding on someone else's lap.

Snowshoeing:

- Snowshoeing is an inclusive and a perfect low risk entry into the world of winter sports.
- Our Snowshoeing Program provides a guided tour in the lower mountain on the Beginner Loop (100m, 5-15 minutes) progressing to the Waterfall Trail (500m, 20-45 minutes) these trails start at the top of the Green Carpet lift. *Trail length and conditions are subject to change.*

WEATHER CANCELLATIONS

Shames Mountain will consider closing when temperatures without wind-chill are below -20C. High winds can also affect operations. Early morning weather confirmations can be arranged between school administration staff and Shames Mountain staff for a Go or No-Go decision. Please check our Facebook page or call our Snow Phone: 250-638-8754 or Toll Free 1-877-898-4754 for up-to-date weather conditions.

LUNCHES***Pre-Ordered Lunches***

Pre-ordering of Lunches are available using your Participant Spreadsheet. Pre-ordered Lunches will be \$10 plus GST*. Those who did not pre-order a lunch (ahead of time), can still purchase food at Panhandler Café, though the participant will need to wait in line as a regular paying guest. **Prices are subject to change.*

Pre-ordered Lunches can be eaten in Panhandler Café or brought downstairs and enjoyed in the Brown Bag Lunch area.

Brown Bag Lunches- (food brought in)

Brown Bag Lunches are allowed in the Upper Lodge or can be eaten downstairs in the Brown Bag area. Food purchased in Panhandler Café, may be brought down to the Brown Bag Lunch area also.

Please Note: Teachers/coordinators and Chaperones will need to be available to supervise the participants when eating their lunches either in the Upper Lodge (Panhandler Café ONLY) or downstairs in our Brown Bag area.

UPON ARRIVAL

Teachers/Coordinators please remember that arrival times directly affect time on the snow. We suggest that you plan to arrive by 9am and stagger the arrival of classes/busses/cars, if possible, to reduce congestion.

Skiing/Snowboarding & Snowshoeing:

Please send your Coordinator-in-charge into the Rental Shop to let us know you have arrived and drop off signed Participant Sign Up Form & Waivers.

Once the Coordinator has spoken to the Snow School Director, students who are Skiing/Snowboarding or Snowshoeing can come to the Rental Shop in groups of 4 to get their equipment. For those who are Skiing/Snowboarding, each student will have 1 cubby (the size of a milk crate) to store their boots.

We suggest that other personal belongings are stored on the bus/personal vehicle if possible.

Pre-set Skis and Snowboards will be outside the Rental Shop with the student's name on them (if they chose the Rental option), although adjustments may be necessary if the student changed boots.

Snowshoes will be handed out to those students who will be Snowshoeing.

Tubing:

Please send your Coordinator-in-charge into the Rental Shop to let us know you have arrived and drop off signed Participant Sign-Up Form & Waivers. You will then receive the necessary number of Tubing Tickets, as noted on your Participation Spreadsheet.

DEPARTING

Skiing/Snowboarding & Snowshoeing:

Our Chair Lift stops loading at 3:30pm (4pm after March 1st) for Skiers/Snowboarders. Snowshoe trails close at 3:30 also.

Teachers/Coordinators should be aware it is a 15-minute ride up the Chairlift and Beginners can take up to an hour to ride down. It is recommended that the Teacher/Coordinator waits at the bottom of the Chairlift to inform students of last run.

All rental equipment (skiing/snowboarding & snowshoes) must be returned to the Rental Shop, and students must provide their name to the Rental Shop staff so they can be crossed off the list and presumed safe & off the Mountain. Please remember to check the lodge and rental shop for forgotten items before departure.

Tubing:

Tubing is provided in a 2-hour timeslot. It is expected that the Teacher/Coordinator will have gathered all participants at the end of the designated 2hr timeslot.

Please remember to check the Lodge for forgotten items before departure.

CHAPERONES

Skiing/Snowboarding, Snowshoeing & Tubing:

Chaperones that are on a Participant Spreadsheet (received before the scheduled School Program Date), will receive a Free Ticket* and Rentals**, if needed. Being a Chaperone, you are volunteering your time for your children and Our Mountain. Your volunteer hours are counted and used in our Grant Applications.

Chaperones that are **NOT** on a Participant Spreadsheet will be charged our **Group Rate** for their Ticket and Rentals, if needed. **Payment will be required on the scheduled School Program Date.**

*Ticket could be Lift, Tubing or Snowshoeing Trail ** Rental could be Ski/snowboard gear, Snowshoes.

WHAT IS EXPECTED OF CHAPERONES

Skiing/Snowboarding, Snowshoeing & Tubing:

Assist with getting students ready for a day on the Mountain, i.e., jackets, pants, toques, gloves/mitts

Assist in the Rental Shop by helping students with finding pre-set equipment that is marked with their name.

To act as a representative of the school in case of injuries or any other situation.

Assist in the supervision of students on the mountain and in the lodge.

Assist with students needing help riding the Chair Lift and Green Carpet Lift. Students should always be on the Lift Operators (right hand) side.

CONCLUSION

Contact our School Booking Representative, April, by phone: 778-634-2585, or by email at admin@shamesmtn.ca if you have any questions.

A representative from Shames Mountain can come and visit your class prior to your School Program Date to explain to students what they need to know ahead of time, so they can prepare for their day at the mountain.

My Recreational Mountain Cooperative

4805 Highway 16 West, Terrace, BC V8G 0H3

250-635-3773 admin@shamesmtn.ca

www.mymountaincoop.ca